**SCHOOL DAYS PROGRAM**

**ADAMS PHOTOGRAPHY INC.**

**Dartmouth, N.S. (902) 434-0558**

**Information for Parent/Guardian Re: School Portrait Sitting**

**Your child’s school portraits this year will be taken by Adams Photography Inc.**

**We are ready to provide a safe environment for both the students, faculty and workers of Adams Photography during this Pandemic. Adams Photography Staff will be wearing masks at all times. As part of the NS Government mandate students in grade 4 and above will be required to wear mask to your photo session which can be taken off once your seated for your portrait. Sanitizer will be readily available and used during photoshoots. Remember to keep 2-6ft apart while waiting. This year we will not be doing group class pictures and will replace these with class composites. We expect this to be very smooth process and realize these are special moments in your child’s life and we look forward to preserving these for you.**

Our company offers high quality portraits at an affordable price. We do our utmost to produce professional portraits of every client. We are sending this flyer to help ensure everything you may need to know before your child’s portrait sitting can be answered.

1. **Portrait Sitting**

The portrait sitting day for school is scheduled for Sept 14 your proofs and order form will be delivered back to your child’s school approximately two weeks after the portrait sitting date. Delivery date of the portraits will be within four weeks of the school order being placed.

1. **Clothing & Hair**

We suggest neutral colours and long sleeves for the best portrait results. **Please try to refrain from wearing green tops,** as the technology we are using, which gives you more background choices has a green base. Please send your child with a comb or brush this day for last minute touch-ups.

1. **Order/Late Orders**

The order date dateline will be on the envelope and proof when it is returned to the school. This is the date that all orders should be returned to your child’s school. Payment can be made in the form of cash, cheque or money order and sealed in the envelope. **Your order date is very important. Late orders cannot be returned with the original order and will probably be delayed by another 4-6 weeks.**

1. **Reshoot** **– (for absentees, bad expressions, and closed eyes only)**

The date for re-shoots will be coordinated through the school administration office and announcements sent home with the students. **Please note if your first portrait session is acceptable please do not take the chance of a reshoot, because it will not be possible to receive an order from the first session once you have the reshoot taken.**

**One composite class picture will be given to each student free of charge.**

**(Children can be in any school photographed by Adams Photography Inc.)**

If you have any additional questions regarding your child’s portrait sitting please feel free to contact us at

**902-434-0558**

email: [schools@adamsphotography.ca](mailto:schools@adamsphotography.ca) Our website address is [www.adamsphotography.ca](http://www.adamsphotography.ca)