

Auburn Drive High School

Ms. Karen Hudson
Principal

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June 30, 2022

Dear Students and Parent/Guardians,

Another year has closed and as we begin to prepare for **2022-23**, please find some important information in, and attached to, this letter pertaining to the start of the new school year.

The school year for students begins at **9:25 am Wednesday, Sept. 7, 2022**. Students should come fully prepared to work (no supply list per subject-binder, paper and pens/pencils is fine for day one) as this is a regular school day. **Students will find their name posted in the cafeteria with directions of where they will report to their first block teacher.** During this time, teachers will hand out student timetables, passwords, issue lockers and review school procedures. **Student fees (\$15)** can be paid by cash in person at the school or, new this year, online via our new electronic payment option. Please refer to our website for additional information. Personal cheques cannot be accepted. Student fees collected are to provide for many activities and services throughout the year that are utilized by all students. Some of the funds are used to support athletics, transportation on field trips, clubs, guest speakers, spirit events and most student council sponsored activities. Should you require further information prior to opening day, please feel free to contact the school either **Sept 2nd or 6th**, between the hours of 9 am to 3pm, at 902-462-6900. For those not yet registered the **late registration day is Thursday, August 25th, 2022.**

First semester **curriculum night** for Auburn Drive High School will be held **Thursday, September 15, 2022, at 6:30 pm.** Our first School Advisory Committee (SAC) meeting of the year will be **Monday, October 3, 2022 at 6:00 pm.** If you are interested in attending, please contact the school. **Picture day** will be **Tuesday, Sept. 20, 2022.** Student ID photos will be taken at this time. All students are encouraged to attend whether or not you intend to purchase packages. Grad photos will be arranged later in the first semester. Information will be sent home with details.

Students traveling to and from school by school bus should follow the same schedule used during the 2021-22 school-year, any changes would be updated the last week of August and may be updated again in September. **Please make sure to create an account on BusPlanner (found on the HRCE website) for your student and check BusReport for more details.**

I would like to take a moment to make you aware that we have a number of severe allergies in our building. We cannot have latex products, strawberries or kiwis in the building at all. We are also a scent and peanut/tree nut restricted building. There is absolutely no applying of scented products on our premises and we request our students restrict the amount of scented products they apply at home. Thank you in advance for supporting a safe and healthy environment for **ALL** of our students and staff.

Wishing you a safe and enjoyable summer break.

Sincerely,

Karen Hudson, Principal

"committed to lifelong learning"

Additional Notes 2021-22

Excused Absences

There is NO 'safe arrival' line at Auburn Drive High School. All tracking of absences is done in writing. You can send in a physical note with your student in advance of the absence or after the fact. Also available is emailing attendance notes to jennifer.johns@hrce.ca. Information is also posted on our website (main page, 'Attendance Changes') on how to report an absence. We encourage you to account for each absence as it occurs.

Calls from PowerSchool Automated Attendance System

Please note that you should allow 24-48 hours for the note you send or email in to be processed. This might mean you get a call from the system even though you sent in a note that day. If you know where your student was, you know you sent in a note, please also know it will be tended to as soon as possible.

You will also get calls if your student attended a field trip that day. Field trips are entered as a group and ONLY after the trip has been completed –which is the only way to ensure an entirely accurate head count and usually is entered the next day but it can take a few days for that to be updated.

Social Media

Follow us on Twitter @auburn_eagles for information on current events and important updates. Our Instagram can be found at @boomertheeagle (student council) or @auburnstudentservices (Main Auburn account).

Cafeteria

We once again have Cainyn's Catering for our cafeteria. Tony offers a variety of food at a variety of prices to satisfy most budgets and taste buds. The cafeteria accepts both cash and plastic for forms of payment.

Register for SchoolCash Online today

It's fast, easy, free, and safe

During the COVID-19 pandemic, HRCE has been striving to improve safety and reduce risk wherever possible. One safety measure is minimizing cash and check payments at our schools: we use SchoolCash Online for all school items and activity fees. We encourage all parents to register now, so you'll be ready to make online payments from home: both now and in the future as more school items become available again.

Why register now?

- Be ready to receive email notifications of new fees or items available for purchase.
- Be ready to pay for school fees anytime, anywhere, with a simple click.
- Keep track of your child's items and activity fees.
- Manage all students in your household from one location.
- Have online access to your account history and view and print receipts.

How to register

- Go to <https://hrce.schoolcashionline.com> and click **Register**.
 - Enter your first name, last name, email address, and create a password
 - Select a security question
 - Select **Yes** to receive email notifications (note that you will not receive any promotional emails)
- You will receive a confirmation via email. Check your Spam folder if you don't receive it.
- Use your email address and password to log in to your account.

How to add children to your account

- Sign in to **SchoolCash Online**:
<https://hrce.schoolcashionline.com>.
- At the top of the page, navigate to **My Account**.
- From the dropdown menu, select **My Students**.
- Click to add a child:
 - Type your school board name.
 - Choose your school from the list.
 - Enter your child's details. You may add up to 8 students to your account.
 - Click **Confirm**.

How to make a payment

- Select the item which you would like to purchase & click **Add to Cart**.
- Once you have finished adding items to your cart, click **Continue** to make a payment.

